

TABLE OF CONTENTS**HELCOM Manual
on Co-operation in Response to Marine Pollution****Volume 1**

Table of Contents	Updated March 2012
Preface	Updated November 2005
Introduction	Updated November 2005
1. Information by the Contracting Parties	
1.1 Denmark (DK)	Updated March 2011
1.2 Estonia (EE)	Updated October 2008
1.3 European Union (EU)	Updated March 2010
1.4 Finland (FI)	Updated October 2009
1.5 Germany (DE)	Updated October 2007
1.6 Latvia (LV)	Updated September 2011
1.7 Lithuania (LT)	Updated June 2009
1.8 Poland (PL)	Updated February 2009
1.9 Russia (RU)	Updated February 2010
1.10 Sweden (SE)	Updated January 2012
2. Response Regions	Original, September 2001
3. Reporting Procedures	Updated December 2009
3.1 Pollution Report Baltic (POLREP BALTIC) Description of the System	
3.2 Pollution Report Baltic (POLREP BALTIC) Detailed Information on the System	
3.3 International Early Warning Reporting System for Pollution Caused by Algal Blooms (ALGPOLREP)	
4. Requesting and Providing Assistance	Updated May 2010
4.1 Requesting Party	
4.2 Assisting Party	
4.3 Dispatching of resources	
4.4 Termination of assistance	
4.5 Requesting a place of refuge	
5. Operational Co-operation	Updated June 2005
5.1 General Principles	
5.2 Operational management	
5.3 Command Structure	
5.4 Communication	

6.	Oil Sampling	Original, September 2001
6.1	Introduction	
6.2	Field of application	
6.3	Checklist for sampling Annex	
7.	Co-operation on Aerial Surveillance over the Baltic Sea Area	
7.1	Introduction	Updated December 2008
7.2	Participating states	Original, September 2001
7.3	Co-operation	Updated December 2008
7.4	Flight types	Updated December 2008
7.5	Guidelines for national aerial surveillance in the Baltic Sea Area	Updated December 2008
7.6	Guidelines for satellite surveillance In the Baltic Sea Area	Updated December 2008
7.7	Reporting	Updated March 2010
7.8	Available aircraft and flight hours	Updated December 2008
7.9	List of responsible authorities	Updated October 2009
7.10	List of Contact Points; Joint aerial surveillance in the Baltic	Updated October 2009
7.11	List of Reference Points	Updated December 2008
8.	Administrative and Organizational Aspects	Original, September 2001
8.1	Transfrontier movement of state-owned aircraft, ships and vehicles, personnel and equipment as well as of privately owned resources under governmental contract	
8.2	Customs matters	
8.3	Special taxes and traffic fees applicable to vehicles for assistance purpose	
8.4	Conditions of work	
8.5	Insurance of personnel	
8.6	Civil liability for injuries or damage	
8.7	Accommodation and meals	
8.8	Medical treatment	
8.9	Equipment and repairs	
8.10	Passage through the territory of a Third State	
8.11	Leadership and autonomy of assistance teams	
9.	Financial Aspects	Original, September 2001
9.1	Reimbursement of costs of assistance	
9.2	Information on compensation for pollution damage	
9.3	Calculation for reimbursement and claim for compensation	
9.4	Calculation of costs for assistance rendered	

10.	Exercises and Related Guidelines	Updated December 2002; June 2005
	10.1 Types of exercises	
	10.2 Procedures for the exercises	
	10.3 Exercise report	
	10.4 Checklist of administrative and organizational problems which could arise in an operational exercise (Balex Charlie or Delta)	
	10.5 Planning and evaluation of Balex Delta exercises	
11.	Oiled Wildlife Response	Original, December 2009
12.	The Helsinki Convention	Original, September 2001
	12.1 1992 Helsinki Convention	
13.	HELCOM Recommendations and Related Guidelines	Updated March 2012
	13.1 List of valid HELCOM Recommendations and related Guidelines	
	13.2 Valid HELCOM Recommendations and related Guidelines	